



CANNON BUILDING
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DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, May 10, 2016 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	June 14, 2016

MEMBERS PRESENT

Charles Robbins, Professional Member, President
Frank Beebe, Professional Member
John Mills, Professional Member
Harold Caswell, Professional Member, Vice President
James Anderson, Public Member
Matthew Reilly, Professional Member
Sheila Littleton, Public Member
Craig Tenaro, Professional Member

MEMBERS ABSENT

John Brady, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:40 am.

REVIEW OF MINUTES

A motion was made by Mr. Mills, seconded by Mr. Caswell, to approve the April 12, 2016 minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Re-Review of Applications

A motion was made by Mr. Tenaro, seconded by Mr. Caswell, to approve Nicholas Watts to take the Master HVACR Bypass exam. The motion carried unanimously.

A motion was made by Mr. Caswell, seconded by Mr. Mills, to propose to deny the Master HVACR restricted application of Russell DeFuria. The Board requested that Mr. DeFuria provide proof of 7 years of supervision under a licensed Master HVACR. The motion carried unanimously.

Re-Review of Applications- Final Denial of Applications

A motion was made by Mr. Tenaro, seconded by Mr. Mills, to approve the final denial of incomplete applications for:

- Jonathan Broomall, Master Plumber
- Louis Cooper Jr., Master Plumber
- Sally Bergeron, Master HVACR
- Eugene Zak, Master HVACR
- Kenneth Shibli, Master HVACR
- Kevin Talley, Master HVACR
- David Walsifer, Master HVACR
- Paul DeLong, Master HVACR
- Bryon Aiello, Master HVACR

NEW BUSINESS

Review of Examination Applications

A motion was made by Mr. Mills, seconded by Mr. Tenaro, to approve John Gabrielli to take the Master HVACR exam contingent upon submitting a signed affidavit. The affidavit submitted by his supervisor was not signed. The motion carried unanimously.

A motion was made by Mr. Tenaro, seconded by Mr. Caswell, to table the Master HVACR application of Roberto Perez. The Board is requesting schedule C's, and letter of explanation explaining Mr. Perez's experience including information regarding his supervisor's credentials. The motion carried unanimously.

A motion was made by Mr. Tenaro, seconded by Mr. Caswell, to table the Master HVACR application of Stephen Leitz. The board is requesting proof of 2 years under the direct supervision of a licensed HVACR. The motion carried unanimously.

A motion was made by Mr. Caswell, seconded by Mr. Tenaro, to approve Shawn Hatton to take the Maser HVACR exam. The motion carried unanimously.

A motion was made by Mr. Caswell, seconded by Mr. Tenaro, to approve Ronald Meyer to take the Maser HVACR Bypass exam. The motion carried unanimously.

A motion was made by Mr. Caswell, seconded by Mr. Tenaro, to approve David Werts to take the Master HVACR exam. The motion carried unanimously.

A motion was made by Mr. Caswell, seconded by Mr. Tenaro, to table Mark Bendler Jr. Mr. Bendler needs to show proof of a "universal" CFC card and an explanation of experience under a Master in the HVACR trade. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Mills, seconded by Mr. Mills, to ratify the applications of:

- Teddy Beaman, MD, Master HVACR
- William Wise III, MD, Master Plumber
- Wayne Best, MD, Master HVACR

The motion carried unanimously.

Review of Crimelist

Mr. Maloney suggested keeping this on the agenda and to review it every month, in case we have other regulatory changes to make.

Election

A motion was made by Mr. Reilly, seconded by Ms. Littleton to elect the same officers as previously. Mr. Robbins will remain as President, Mr. Caswell will remain as Vice-President, and Mr. Mills will remain as Secretary. The motion carried unanimously.

CORRESPONDENCE

Letter from Robert McKeon- Approval to Accept Apprenticeship Certificate

Mr. McKeon sent a letter to the Board requesting that they accept his certificate he received in 1981, as proof of apprenticeship. He was approved to sit for the Master HVACR Bypass exam at the January 12, 2016 board meeting because he was unable to locate his apprenticeship certificate.

A motion was made by Mr. Reilly, seconded by Mr. Caswell, to accept the document as proof of apprenticeship and approve Mr. McKeon to take the Master HVACR exam. The motion carried unanimously.

Letter from AED

The Adult Education NCC Vo-Tech School District sent a letter informing the Board that they delegate the authority to the testing agent, Associated Builders and Contractors of Delaware (ABC-DE) for the HVACR and Plumbing By-pass test.

OTHER BUSINESS BEFORE THE BOARD

The Board briefly spoke about the state pushing legislation to put sprinklers in the homes due to the carbon dioxide issue up North. Mr. Robbins will contact the Fire Marshall regarding the Boards position.

PUBLIC COMMENT

No Public Comment.

NEXT SCHEDULED MEETING

The next board meeting will be held on June 14, 2016 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe seconded Mr. Ternaro, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:37 am.

Respectfully submitted,



LaTonya BROWN
Administrative Specialist II